



**JUNIOR LEAGUE OF  
COBB-MARIETTA**  
*Women building better communities*

## Done in a Meeting Volunteer Request Form

The goal of Done in a Meeting (DIAM) is to enhance the Junior League's role in the community with additional "hands on" opportunities that provide members with information about partner agencies and assist those agencies with a task – saving them time and money. These tasks are conducted during the JLCM Monthly Membership Meetings and can be administrative in nature. Tasks may include stuffing goodie bags, making give-away items, or any activity that can be done in a short period of time by a large group of people. Please let us know if you have a need that would work in a Done in a Meeting format. Priority is given to projects within the JLCM focus area.

Return this form to the DIAD CHAIR – **Bonny McKinnon**  
[bonnymck@yahoo.com](mailto:bonnymck@yahoo.com)

### Agency Information

<b>Name</b>	
<b>Address</b>	

### Agency Contact Information

<b>Name</b>	
<b>Phone Number</b>	
<b>Email Address</b>	

### Event Information

<b>Name</b>	
<b>Date</b>	
<b>Hours (in approx. 4 hour shifts)</b>	
<b>Number of Volunteers Needed</b>	
<b>Location</b>	
<b>Activities required/dress required</b>	

**Description of Event:**